

**INTERNATIONAL SOCIETY OF ARBORICULTURE
AUSTRALIA CHAPTER (ISAA)**

**Meeting of the ISAA Executive Committee
February 7, 2002**

The second meeting of the Executive Committee of the ISAA for the year 2002, was a teleconference, held on February 7.

The meeting commenced at 7.00 pm Australian Eastern Summer Time.

Present: **Galwey, David**
 Greenwood, Roger (Chair)
 Hallam, Craig
 Lodge, Marcus
 Lydon, Tony
 Romanski, Jerry
 Sharp, Doug
 Sorrell, Clive (Minutes)
 Taylor, Hugh

Apologies: Nil

MINUTES

1. FORMAL MATTERS.

1.1 Attendance and apologies.

Attendance and apologies as noted above.

Accepted by: Clive Sorrell.

Seconded by: Roger Greenwood.

2. AGENDA ITEMS.

2.1 Minutes of the previous meeting.

The Minutes of the previous ISAA Executive Committee Meeting, of January 10, 2002, had been read by the members of the executive.

2.1.1 Motion.

That the Executive accepts the Minutes of the previous meeting.

Moved by: Roger Greenwood.

Seconded by: Clive Sorrell.

The Motion was carried.

2.2 Amendments to the previous Minutes.

Nil.

2.3 Matters arising from the previous Minutes.

Further to Item 4.1 of the previous Minutes (January 10, 2002) 'Insurance for ISAA members', David Galwey provided the executive with his latest findings.

He reported that the insurance firm Fitzpatrick's has offered to provide insurance cover to ISAA members, through the ISAA, at a reduced cost.

David has been informed by Fitzpatrick's that the estimated financial savings on insurance fees to ISAA members, would be approximately 30 – 40 percent.

Naturally, a considerably increased workload would accrue to the ISAA Administration Office which would have to be funded by the chapter.

Reduced insurance fees would be a strong incentive to people to join the chapter.

To proceed with discussions, David needs to provide the insurance company with ISAA membership numbers, current and projected, and other details so that the eligibility of members can be determined, and to enable the company to determine insurance premiums for members' public liability and for personal indemnity.

Membership information must be received soon by David so that he can promote the scheme at ArborCamp 2002. The information is to be obtained from the ISAA Administration Office.

The President requested David to formulate a written outline of the proposed scheme for distribution to the executive officers of the ISAA.

Action: David Galwey.

2.4 Correspondence received.

Nil.

2.5 Correspondence sent.

Nil.

2.6 Reports from ISAA Officers.

2.6.1 President's report.

Nil.

2.6.2 Secretary's report.

Nil.

2.6.3 Treasurer's report.

The Treasurer, Tony Lydon, did not present a financial report for this meeting. A report will be distributed prior to the next meeting.

Tony announced that the ISAA Administration Office would be forwarding a cheque of about \$800.00 to pay a supplier of ISAA promotional apparel that was marketed at last year's national conference, in Canberra.

Action: Tony Lydon.

2.7 Reports from ISAA Sub-Committees.

2.7.1 ISAA National Conference 2002.

The ISAA President, Roger Greenwood, asked Clive Sorrell, Chair of the ISAA National Conference 2002 Sub-Committee, to outline the financial requirements of two potential speakers who have been invited to attend the conference. Clive reported that:

Dr Francis Schwarze, of Germany, has asked that the ISAA pay for his airfare Frankfurt/Melbourne/Frankfurt (about €1600), and for his accommodation, meals and transportation expenses while he attends the conference.

He has stipulated a fee of €1000 if he is to present an all-day workshop.

Francis is willing to deliver two conference lectures without a fee.

Francis did not request an honorarium.

Sharon Lilly, of the ISA Head Office in the USA, had specified that, if she were to be the sole, official, ISA representative, the ISA would pay for her airfare. For this to occur, no other ISA officer or employee will be officially invited to attend.

As ISA representative, Sharon would have to present an ISA Update lecture during the conference, for 20 - 30 minutes.

She is willing to present two lectures.

She will help with additional workshops, but not for more than a couple of hours.

Additionally, Sharon would like to work with the Arborist Certification Sub-committee to guide them through the process, and to assist the team that is working to 'Australianise' the Certified Arborist Study Guide.

The ISAA would have to pay for her hotel, meals, and transportation while she attends the conference.

Sharon did not request an honorarium.

The President stated that the chapter must move swiftly to finalise arrangements with these two speakers to ensure their attendance at the conference.

Clive Sorrell will provide the executive with information about the progress of conference planning in time for the next teleconference.

Action: Clive Sorrell.

2.7.2 ArborCamp 2002.

The ISAA Treasurer, Tony Lydon, stressed the need for a budget for the upcoming ArborCamp 2002.

Roger Greenwood agreed to provide the budget in time for the next meeting of the executive.

Action: Roger Greenwood.

2.7.3 Australian Tree Climbing Championships (ATCC).

A report was not presented to the meeting.

2.7.4 ISAA Arborist Certification.

A report was not presented to the meeting.

2.7.5 ISAA Website.

A report was not presented to the meeting.

2.7.6 ISAA Newsletter ('The Bark').

The Editor of the ISAA newsletter, David Galwey, reported that the next edition will be distributed during March, and that it will contain advertising and application forms for ArborCamp 2002.

David announced that the deadline for submission of articles for the next edition of 'The Bark', is the end of February.

The Editor will distribute an e-mail notification of the deadline date, with a call for articles.

Action: David Galwey.

2.8 Proposals for state-based ISA chapters in Australia.

Occasionally, general members of the ISAA, and executive officers, suggest that Australia should have state-based ISA chapters instead of having only a national chapter.

The ISAA Treasurer, Tony Lydon, discussed the issue.

Tony voiced his opinion that, if individuals wish to establish a state-based chapter of the ISA, he has no disagreement, philosophically, with the concept. The work involved will be long and hard, requiring dedication.

However, Tony expressed the view that there are alternatives to individual chapters, and that perhaps regional divisions of the ISAA could be considered, such as a Southern Chapter, or an Eastern Chapter, for example.

The ramifications will be a weakening of the established Australia Chapter, difficulties in servicing the requirements of members, diffusion of control, conflict over financial and administrative arrangements, confusion when conducting business with the ISA Head Office in the United States, and so on.

Instead of murmuring about the possibility of state-based chapters, Tony proposed that interested parties bring the issue into the open by presenting an up-front, formal, proposal to the ISAA on any plan to proceed with forming another chapter within Australia.

David Galwey stated that the issue did need airing by the ISAA Executive Committee, and he thanked Tony for his statements.

Roger Greenwood's opinion is that state or regional chapters may be a possibility in the longer term, but for now the national organisation is what the members and the executive officers should be focussing on.

Clive Sorrell pointed out how difficult it is to establish and properly administer a national chapter in such a vast country, where the executive officers are unable to meet personally and business is conducted via expensive teleconferences. He informed the executive that the ISA Head Office is aware of the ISAA's difficulties in this regard, and that various ISA presidents have expressed their admiration of the achievements of the Australia Chapter.

Clive declared that it would help the ISAA greatly if general members and officers devoted their energies to assisting the national body instead of seeking to establish new entities.

2.9 Provision of ISA publications in Australia.

The President called for an executive officer to accept the task of liaising with the ISA Head Office, the ISAA Administration Office, and the horticultural bookshop 'Plants In Print' at the Burnley Campus of The University of Melbourne, to establish a means of supplying ISA publications within Australia.

The ISAA Administration Office stocks only a few of the publications because the chapter does not have the financial resources to purchase many. Usually, chapter members and other buyers choose to order publications directly from the ISA in the USA.

The student bookshop at the university wants to stock ISA publications to service an ongoing demand from the students and the public utilising the store. However,

according to the manager of the bookshop, the ISA's financial deal acts as a disincentive because the shop's profit margin would be too low to warrant stocking the publications.

Clive Sorrell agreed to liaise with the 'Plants In Print' manager, with the ISA and with the ISAA Administration Office, and to question other ISA chapters about their arrangements when supplying ISA publications.

He will report his findings to the ISAA executive at the next meeting.

Action: Clive Sorrell.

3. MOTIONS ON NOTICE

Nil.

4. OTHER BUSINESS

4.1 ISAA insurance cover.

David Galwey pointed out that, in the past, the ISAA had obtained insurance for itself as an organisation, through the insurance firm Fitzpatrick's, to cover ISAA annual events, and so on.

According to Fitzpatrick's, the insurance premium, due last October, has not been paid.

David will request that Tony Lydon, ISAA Treasurer, clarify the chapter's insurance status.

Action: David Galwey.

5. MATTERS PENDING

5.1 ISAA Executive Committee face-to-face meeting during ArborCamp 2002.

Refer to Item 4.2 of the previous Minutes (January 10, 2002).

The executive decided that they would meet for a face-to-face meeting during ArborCamp 2002. The meeting is scheduled for Saturday, April 13, from 10.00am until 2.00pm.

Craig Hallam will provide the executive officers with e-mailed details of the venue's location.

Action: Craig Hallam.

6. MOTIONS WITHOUT NOTICE

Nil.

7. NEXT MEETING OF THE ISAA EXECUTIVE COMMITTEE

The next meeting of the ISAA Executive Committee, a teleconference, will occur at 7.00pm AEST, on March 21.

Items that are to be included in the Agenda of the Meeting must be forwarded to the President beforehand.

The President will distribute the Agenda.

Action: Roger Greenwood.

8. CLOSE OF THE MEETING

The meeting closed at 8.10pm Australian Eastern Summer Time.
